



TOBY DOUGLAS  
DIRECTOR

State of California—Health and Human Services Agency  
Department of Health Care Services



EDMUND G. BROWN JR.  
GOVERNOR

DATE: June 6, 2011

**PPL No. 11-007**

TO: Local Educational Consortia and  
Local Governmental Agency Coordinators for  
School-Based Medi-Cal Administrative Activities

SUBJECT: Random Moment Time Survey (RMTS) Methodology Plan Guidelines.

This Policy and Procedure Letter (PPL) is notification that the Department of Health Care Services (DHCS), School-Based Medi-Cal Administrative Activities (SMAA) Unit is now providing guidance on proposals for RMTS plans.

Local Educational Consortia (LECs) and Local Governmental Agencies (LGAs) may now submit RMTS methodology proposals to participate in the RMTS process. The Centers for Medicare & Medicaid Services (CMS) has authorized DHCS to review and approve proposals that replicate the Los Angeles Unified School District (LAUSD) RMTS Implementation Plan approved by CMS. Any new RMTS proposals submitted that alter from structure of the approved LAUSD plan are subject to review and approval by both DHCS and CMS.

The estimated timeframe for the DHCS review process will be a minimum of two months and not to exceed six months after the receipt of the new plans that do not require CMS approval. The review process for plans submitted to CMS may exceed the six months estimate. New proposals that are approved will be effective beginning the first quarter of the next fiscal year following the approval date.

If you have any questions concerning this PPL, please contact Ms. Barbara Schultz, Chief of the School-Based MAA Unit, at (916) 552-9049, or by email at: [Barbara.Schultz@dhcs.ca.gov](mailto:Barbara.Schultz@dhcs.ca.gov).

Sincerely,

***Original Signed by Geri Baucom***

Geri Baucom, Chief  
Administrative Claiming, Local and School Services Branch

LEC and LGA Coordinators for School-Based MAA